

**Meeting Minutes for
Evergreen Community Charter School Board of Trustees
held 7:00 PM Thursday, April 22, 2010 at
Evergreen Community Charter School**

ATTENDANCE:

Board of Trustees

Mary Baxter, Joanne Storer, Andalisa Lopez, Frank Lopez, and Cindy Haab

Advisory Panel

Jill Shoemith and Patti O'Keefe

Guests

None

ABSENT:

Holly Corcoran, Board of Trustees

Chris Kinsley, Board of Trustees

Nancy Lewis, Advisory Panel

Nancy Price, Advisory Panel

Rudy Haab, Advisory Panel

Henry Bockelman, Pocono Mountain Liaison

1. Call to Order by President – Joanne Storer called the meeting to order at 7:00 PM.
2. Pledge of Allegiance led by Joanne Storer
3. Approval of Previous Meeting's Minutes from March 25, 2010

A motion was made by Andalisa Lopez and seconded by Joanne Storer to approve the minutes from the March 25, 2010 meeting. Motion passed 4:0:1 (Cindy abstained)

4. Reports

4.1. Chief Executive Officer and Director of Evergreen Community Charter School –
Jill Shoemith

- Jill reported that on Tuesday the PDE had its final review with Evergreen of their recent findings of the Special Education Audit:
 - ECCS needs to make sure that the sending school sends all of the documents
 - Transition goals should be established for student over the age of 14
- There was a recent field trip to ESU to see a play entitled As You Like It. The play starred an alumnus of ECS, Angelo Rivello. He talked to the Evergreen students about the differences between high school and college drama
- We received 2 solar bids (to be discussed later in meeting)

- The Prom is coming up on May 21st
- PSSA Testing throughout April involves 3 whole weeks and grades 6, 7, 8, and 11. This takes away from classroom time and the regular curriculum. Nancy and Kathy did the scheduling so it did not impact one subject more than the other.
- There have been numerous Field Trips into NYC; Dan Cohen has taken students
- Doc Hallinan had a hip replacement; Mark is now teaching Physics
- Chuck Yerkes has installed caps over the windows to prevent leaking

5. Executive Session

Not necessary at this meeting.

6. Instructional Report by Teachers and Students

None at this meeting.

7. Recognition of Visitors (Community input/ presenters, etc)

None at this meeting.

8. Items for Discussion and Possible Resolution–

8.1. Open Lawn Care Bids

2 bids were received, 1 from Destination Lawn Care and another from Four Seasons Lawn Care

Mary Baxter made a motion to go with Four Seasons Lawn Care; Andalisa seconded the motion. All were in favor. The motion was carried 5:0.

8.2 Open Solar Project Bids

2 bids were received. A lengthy discussion was held. Patti suggested tabling this until a comparison could be made.

Joanne Storer made a motion to close the bidding and to table the awarding of the project until a comparison between the two proposals could be further analyzed. Cindy Haab seconded the motion. All were in favor. The motion was carried 5:0.

9. Items Requiring Board Action

9.1. Business and Financial Affairs

9.1.1. Approval/Disapproval of payments to vendors via the March 2010 Check Register

Motion made by Mary Baxter and seconded by Frank Lopez to approve the vendor payments for March 2010, passed 5:0

9.1.2. Approval/Disapproval of current Financial Statements to be given to PMSD, including the March Profit & Loss

Motion made by Frank Lopez and seconded by Joanne Storer to approve the March 2010 Profit & Loss to be given to PMSD, passed 5:0

- 9.1.3. Approval/Disapproval of current Financial Statements to be given to PMSD, including the Balance Sheets of March 31, 2010.

Motion made by Frank Lopez and seconded by Andalisa Lopez to approve the Balance Sheet as of the end of March, passed 5:0

- 9.1.4. Approval/Disapproval of Grant Expenditures through March 2010

There was only interest earned and no expenditures. *No Board action needed.*

- 9.1.5. Approval/Disapproval of Revised 2009/2010 Budget- *tabled until May*

- 9.1.6. Approval/Disapproval of Application for the Lease Reimbursement
Jill explained that PDE reimburses the school approximately \$7,000 to \$8,000 annually. The application requires Board Certification.

Frank Lopez made a motion to approve the Application for the Lease Reimbursement to PDE for the 2009/2010 school year. Andalisa Lopez seconded it. All were in favor. The motion was passed 5:0.

9.2. Students Curriculum and Policy

- 9.2.1. Approval/Disapproval of the 2010-11 Evergreen Charter School Application

- 9.2.2. Approval/Disapproval of the Enrollment and Public Lottery Procedures for the 2010-11 School Year

The Board held a discussion regarding both 9.2.1. and 9.2.2. The PDE had made the suggestion to add a clause in our documents about not excluding and discriminating against migratory students. Jill called Kathy Yerkes for clarification. Kathy said there is very specific language and she can determine which document it should be included in after consulting her notes.

Jill suggested that 4.14 be modified to not include that families will be notified in writing. It was also suggested to remove E of 4.5 regarding siblings with a large number of years between the graduate and prospective student. Cindy agreed to make the changes and email the revised Enrollment and Public Lottery Procedures to Kathy Yerkes.

Mary Baxter made a motion to authorize Kathy Yerkes to put the specific language into the appropriate document at the appropriate place. Joanne Storer seconded the motion. All were in favor. The motion carried 5:0.

9.3. Personnel- Professional Staff– *n/a*

9.4. Personnel- Support Staff) – *n/a*

10. Open Discussion

10.1. Board Members– *n/a*

10.2. Advisory Panel/Evergreen Foundation Members– *n/a*

10.3. Pocono Mountain School District Liaison – *n/a*

10.4. Public Comment– *n/a*

Adjournment

Andalisa Lopez made a motion to adjourn; Joanne Storer seconded it; motion carried 5:0

The meeting was adjourned at 8:06 PM

Respectfully Submitted,

A handwritten signature in black ink that reads "Lucinda A. Haab". The signature is written in a cursive, flowing style.

Lucinda A Haab
Secretary, Board of Trustees